



# AVID Australia Summer Institute 2023

## Terms and Conditions

These terms and conditions govern your participation in AVID Australia Summer Institute 2023.

If you are registering on behalf of another individual, it is your responsibility to ensure the person participating is aware of these terms and accepts them. By completing the registration on behalf of another individual, you are warranting that you have made the participant aware of these terms and that they have accepted these terms.

### SCHEDULING

AVID Australia reserves the right to amend any part of the scheduling for AVID Australia Summer Institute 2023 should it be necessary.

AVID Australia requires a minimum number of participants in each Community of Practice to model AVID's collaborative, practical and high engagement strategies effectively. As we do not want to compromise the learning experience for participants, in cases where the minimum number is not reached, we may decide to cancel the Community of Practice.

AVID Australia does not accept any liability for losses incurred if AVID Australia Summer Institute 2023 is cancelled or postponed due to an unforeseen occurrence or any other occurrence that renders performance of this Event inadvisable, illegal, impracticable, or impossible.

### REGISTRATION AND PAYMENT

All prices are stated in Australian Dollars [\$AUD].

GST Tax Invoices will be issued via email to AVID member schools the week following the registration closing date of **Friday 20 October 2023**.

AVID non-member school participants will receive an email about alternative payment options following the registration closing date of **Friday 20 October 2023**. Payment is required by **Friday 17 November 2023**.

By submitting a registration either online, by telephone or by other means, you agree to pay for AVID Australia Summer Institute 2023 in full whether or not you attend any or all of the event(s), unless negotiated otherwise with AVID Australia. If your personal circumstances change, or health or family issues arise please email AVID Australia at [avid.australia@vu.edu.au](mailto:avid.australia@vu.edu.au) immediately to discuss.

Should the event be cancelled by AVID Australia, no registration fees will be incurred.

### CANCELLATIONS

Cancellations submitted via email to [avid.australia@vu.edu.au](mailto:avid.australia@vu.edu.au) **prior to 11.59pm Friday 3 November 2023** will not incur a fee.

Cancellation requests received **after midnight Friday 3 November 2023** will incur 50% of the registration fee.



Cancellation on the week of 27 November will be charged 100% of their registration fee:

- Should you have an unforeseen emergency or special circumstances, please contact [avid.australia@vu.edu.au](mailto:avid.australia@vu.edu.au) or call +61 3 9919 7832.

Participants unable to attend Summer Institute due to illness are eligible for a full refund upon submission of a medical certificate to [avid.australia@vu.edu.au](mailto:avid.australia@vu.edu.au).

## REGISTRATION CHANGES AND SUBSTITUTIONS

Requests to change the choice of Community of Practice or to substitute one registrant for another must be submitted via email to [avid.australia@vu.edu.au](mailto:avid.australia@vu.edu.au) prior to **11.59pm Friday 17th November**. Please note, AVID Australia does not guarantee availability of places within another Community of Practice if the maximum number of participants has been reached.

Changes and substitutions may delay the receipt of relevant pre-event information.

## MEDIA RELEASE

By attending AVID Australia Summer Institute 2023, you grant to AVID Australia the right and permission to use, publish, sell, and license videos, pictures, written work, or recordings of you or in which you may be included, in whole or in part, without restriction, in conjunction with your own or fictitious name, in any and all media now or hereafter known for any purpose whatsoever, and you waive any right of publicity, copyright, or other intellectual property right from the aforementioned use.

## LIMITATION OF LIABILITY

AVID Australia does not take responsibility for technical issues outside of its control, i.e., Internet and power outages.

## PRIVACY

AVID Australia values the privacy of all individuals and is committed to handling their information in a lawful and responsible manner.

AVID Australia is committed to ensuring that it is compliant with the Information Privacy Principles (IPPs) in the Privacy and Data Protection Act 2014 (Vic), the Health Privacy Principles (HPPs) in the Health Records Act 2001 (Vic), and to the related legal obligations by which it is bound. Where legally required AVID Australia will comply with the Australian Privacy Principles (APPs) in the Privacy Act 1988 (Clth).

AVID Australia collects and stores your personal information for the purposes of providing services, education and training programs. This data may be used to promote AVID Australia products and services in the form of email communications and/or other types of communication.

AVID Australia will not share any personal information collected with third parties.

You can view our Privacy Policy [here](#).



## BEHAVIOUR

AVID Australia is dedicated to providing a safe and enjoyable event experience for everyone. We expect all participants to always behave in an appropriate, respectful, professional manner throughout the event, including in the use of online communications, chat rooms, evaluations, emails and social media.

You acknowledge and agree that AVID Australia reserves the right to exclude any person from registering for, or participating in, AVID Australia Summer Institute 2023. In addition, AVID Australia may remove any person from AVID Australia Summer Institute 2023 if, in their sole discretion, determine that their participation or behaviour creates a disruption or hinders the event or the enjoyment of the event content by other participants.